



LIBURNIA
HOTELS & VILLAS

INSTRUCTIONS FOR MAKING A RESERVATION USING A PROMO CODE

Step 1: Visit our official website [Looking for a hotel in the Opatija Riviera Croatia? Visit us! | Liburnia](#)

Step 2: Switch language in upper right corner to English

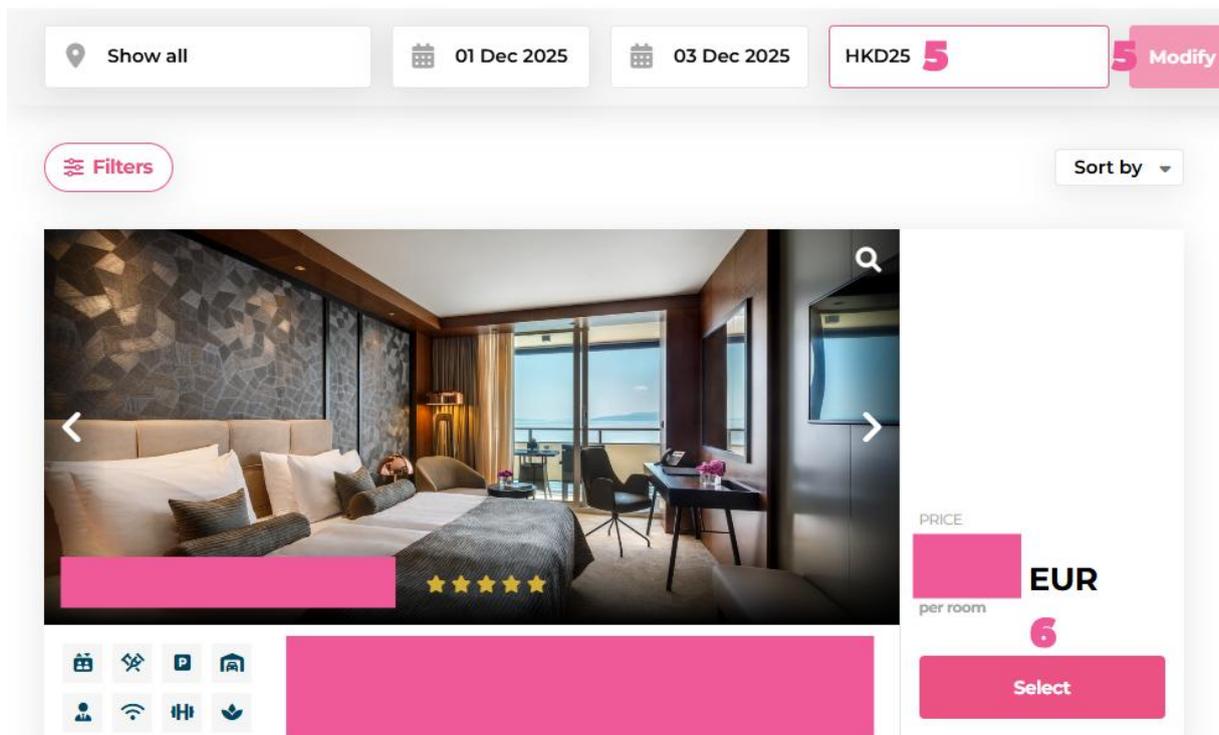
Step 3: Select the dates

Step 4: Select the number of guests and click on **PRICES AND AVAILABILITY**



Step 5: In the Promotional Code field, enter the promo code provided by the conference organizer and click **Modify**.

Step 6: Choose one of the available hotels and click **Select**.



Step 7: Click **Select** for the option that suits your needs (e.g. bed and breakfast or half board).

SEMI FLEX RATE

Bed & breakfast (Sales policy)

- Limited time offer.
- FREE cancellation up to 3 days prior to arrival.
- No prepayment – pay at the property.

██████████
██████████ EUR
Save 20%

7
Select
2 persons, 2 night(s)

or

SEMI FLEX RATE

Halfboard (Sales policy)

- Limited time offer.
- FREE cancellation up to 3 days prior to arrival.
- No prepayment – pay at the property.

██████████
██████████ EUR
Save 20%

7
Select
2 persons, 2 night(s)

Step 8: If you need a reservation for one person only, you can adjust the number of guests on the right-hand side of the screen.

Step 9: Click **Continue**.

SEMI FLEX RATE

Halfboard (Sales policy)

- Limited time offer.
- FREE cancellation up to 3 days prior to arrival.
- No prepayment – pay at the property.

██████████
██████████ EUR
Save 20%

Select
1 persons, 2 night(s)

Classic twin room ✕

SEMI FLEX RATE (Sales policy)

Adults	Children
- 2 +	- 0 +

Total ██████████ EUR

Total ██████████ EUR

9 **Continue** >

Step 10: Fill in all the required fields on the page. Required fields are marked with an asterisk "*".

Reservation holder *- Required fields

10

TITLE * <input type="text" value="-"/>	FIRST NAME * <input type="text" value="First name"/>
LAST NAME * <input type="text" value="Last name"/>	ADDRESS <input type="text" value="Address"/>
ZIP/POSTAL CODE <input type="text" value="ZIP/Postal code"/>	CITY <input type="text" value="City"/>
COUNTRY * <input type="text" value="-"/>	E-MAIL * <input type="text" value="E-mail"/>
VERIFY E-MAIL * <input type="text" value="Verify e-mail"/>	MOBILE PHONE <input type="text" value="Mobile phone"/>
<input type="checkbox"/> Send confirmation by SMS	OTHER COMMENTS AND REQUESTS <input type="text" value="Other comments and requests"/>

Step 11: Choose the type of guarantee (credit card guarantee or bank transfer guarantee).

Reservation Guarantee

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Credit card payment



11

Pay by bank transfer



- Reservation is on hold (not confirmed) until we receive the bank payment.
- Your reservation will be confirmed upon receipt of the bank draft copy.
- In case of incomplete or incorrect guarantee details, the reservation will be cancelled.
- Payment by bank transfer to our account has to be made at least 10 day(s) prior to arrival.
- If you do not have a credit card, a guarantee prepayment of 1 overnight(s) in selected accommodation is required.
- Required guarantee prepayment for this booking is 172,38 EUR.

If you selected bank transfer as the reservation guarantee method, your reservation confirmation will include all the necessary payment details. The type of pro forma invoice will be listed as a bank payment slip (blue and underlined), which you need to click on.

- Step 12: Check the box to accept the **Sales policy**
- Step 13: Click **Confirm reservations**

The screenshot shows a reservation confirmation form with the following elements:

- A table with two rows: "Residence tax" and "Total", each followed by a red box and the text "EUR".
- A horizontal line.
- The word "Total" followed by a red box and "EUR".
- The number "13" in a large red font.
- A checked checkbox followed by the text "I have fully read and I accept the conditions - Sales policy *".
- The number "12" in a large red font.
- A red button with the text "Confirm reservation >".

After you have successfully booked your accommodation, a reservation confirmation with the number PHxxxxxxx will be sent to your email. If you did not receive the confirmation email at the address you provided, please check your spam/junk folder or contact the Reservation Center to verify whether your reservation was completed.